

MINUTES OF THE MEETING OF  
THE BOARD OF DIRECTORS OF THE  
RIPLEY-OHIO-DEARBORN SPECIAL EDUCATION COOPERATIVE

June 21, 2016

The meeting of the Ripley-Ohio-Dearborn Special Education Cooperative Board of Directors was held on Tuesday, June 21, 2016 at the South Dearborn Administration office. Those in attendance were: Karl Galey - Lawrenceburg, Andrew Jackson - Sunman-Dearborn, Paul Ketcham - Milan, John Mehrle - South Dearborn, Rob Moorhead - South Ripley, Jim Roberts - Batesville, Branden Roeder - Rising Sun, Tim Taylor - Jac-Cen-Del, and Cheryl Corning - ROD.

The Board met in executive session from 9:00 a.m. until 9:15 a.m. to discuss matters as provided for by I.C. 5-14-1.5-6-1. The Board discussed only the subject matter specified during executive session.

Dr. Mehrle called the meeting to order at 9:20 a.m.

The minutes of the May 17, 2016 meeting were presented. A motion was made by Dr. Jackson to accept the minutes as presented. Dr. Roberts seconded the motion. Motion carried.

The financial report was presented. There was nothing exceptional to report. The reimbursement for federal grants will be sent after the meeting. This will result in the reimbursement being received in the following month. Claims 118556-118641, including payroll claims, were presented for payment. A motion was made by Mr. Roeder to approve the financial report and claims for payment. Mr. Ketcham seconded the motion. Motion carried.

Ms. Corning reported that we received a letter of resignation from Sarah Swinney, Occupational Therapy Assistant. Mr. Moorhead made a motion to accept the resignation. Mr. Taylor seconded the motion. Motion carried.

Election of ROD Board Officers - Mr. Ketcham made a motion to have South Ripley serve as President, Sunman-Dearborn serve as Vice-President, and Jac-Cen-Del serve as secretary. These would be for a two year term. Mr. Roeder seconded the motion. Motion carried.

The document Ripley-Ohio-Dearborn Special Education Cooperative Business Office Procedures and Internal Controls was presented for approval. A motion was made by Mr. Moorhead to approve the document as presented. Mr. Ketcham seconded the motion. Motion carried.

The NEOLA updates were presented for the second reading and approval. Mr. Roeder made a motion to approve the NEOLA updates. Mr. Taylor seconded the motion. Motion carried.

The EDGAR updates were presented for the second reading and approval. Mr. Roeder made a motion to approve the EDGAR updates. Dr. Jackson seconded the motion. Motion carried.

Ms. Corning and Dr. Brewer presented the budgets for approval. The General Fund budget has the addition of a school psychologist from a school psychology intern. Administrative services was added. Also, the costs of the HANDS program was added. Positions for teachers and paraprofessionals were changed to closer reflect actual costs. The ADM that was used to figure the participating shares was from September, 2015. The Capital Projects budget did not have much change. There was the increase for the costs for the storage units. There was a cash balance so the participating shares were reduced. The transportation budget was cut because of the lower fuel costs. Due to the cash balance, there was no need to raise any money for participating shares. A motion was made by Dr. Roberts to approve the budgets as presented. Dr. Jackson seconded the motion. Motion carried.

The federal budgets were also presented for approval. The total allocation increased slightly. There is a question about the proportionate share per DOE. Mr. Ketcham made a motion to approve the federal budgets as presented with the ability to make adjustments for the non-public portion. Mr. Moorhead seconded the motion. Motion carried.

Ms. Corning informed the Board that we need more information about the lease agreement. Dr. Roberts made a motion to table at this time. Mr. Galey seconded the motion. Motion carried.

Other information presented included:

1. Dr. Mehrle thanked Dr. Roberts for his service to the ROD Board and wished him well in his new position.
2. Dr. Mehrle thanked Ms. Corning for her years of service to the ROD Coopreative and presented her with a plaque.
3. Semi-annual certification forms were given to each superintendent to keep with their federal grant information.
4. The exit conference was held with the auditors. There were no major findings and no comments to the report.

The next meeting will be held at the South Dearborn Administration office on Tuesday, July 19<sup>th</sup> at 1:00 p.m.

A motion was made by Dr. Roberts to adjourn. Mr. Ketcham seconded the motion. Meeting adjourned at 10:00 a.m.