

MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF THE RIPLEY-
OHIO-DEARBORN SPECIAL EDUCATION COOPERATIVE

June 10, 2014

The meeting of the Ripley-Ohio-Dearborn Special Education Cooperative Board of Directors was held on Tuesday, June 10, 2014 at the Special Education Center. Those in attendance were: Charlie Blake-Sunman Dearborn Karl Galey-Lawrenceburg,, Paul Ketcham-Milan, John Mehrle-South Dearborn, Rob Moorhead-South Ripley, Steve Patz-Rising Sun, Leanna Phillippe-Jac-Cen-Del,Jim Roberts-Batesville, and Cheryl Corning-ROD.

The Board met in executive session from 9:15 a.m. until 9:25 a.m. to discuss personnel matters as provided for by I.C. 5-14-1.5-6-1(b)(1) & (b)(2)(A). The Board discussed only the subject matter specified during executive session.

The meeting was called to order by Mr. Patz at 9:30 a.m.

The minutes of the May 20, 2014 meeting were presented for approval. A motion was made by Dr. Mehrle and seconded by Mr. Galey to approve the minutes as presented. Motion carried.

The financial report was presented. There were no significant changes. The federal grants are reimbursed by DOE after the expenses are incurred, therefore, they are always in the red. A motion was made by Dr. Phillippe to approve the financial report. Mr. Blake seconded the motion. Motion carried.

Claims 116815-116886 were presented for payment. A motion was made by Mr. Moorhead to approve the claims as presented. Mr. Ketcham seconded the motion. Motion carried.

Ms. Corning asked that permission be granted to pay claims that come due since we were meeting early in the month. A motion was made by Dr. Mehrle to approve payment of claims that come due. Mr. Galey seconded the motion. Motion carried.

With the retirement of Mr. Patz it is necessary to reorganize the Board. A motion was made by Mr. Galey to have South Dearborn as President, South Ripley as Vice President and Batesville as Secretary. These would be for a two year term. Mr. Ketcham seconded the motion. Motion carried.

No preschool report was available.

Ms. Corning presented the local budgets for approval. The General Fund has several positions for the local schools included in it. Some changes included reducing the school psychologist line by 2 but adding a line for school psychology interns. Other lines were increased/reduced to better align with costs from the previous year. The participating shares were based on the September ADM as agreed by the Board. The Capital Projects budget is the same as last year with just minor adjustments and the addition of a line for software. The Transportation budget had no changes. It is exactly the same as last year. Discussion followed. A motion was made by Mr. Moorhead to present the budgets as presented. Dr. Mehrle seconded the motion. Motion carried.

The 611 and 619 federal grant applications were presented for approval. Explanation was given regarding the positions for the local schools included in the budgets. A motion was made by Mr. Ketcham to approve the grant applications. Dr. Mehrle seconded the motion. Motion carried. Signature pages for the federal grant applications were presented and signed by the superintendents.

Charlie Blake and Marcia Fullenkamp discussed with the Board that several school corporations have gone through a federal audit this past year. It has been advised that the local corporations take more responsibility in the grant process. One way to do this is to approve the expenses that are billed to DOE each month. This reimbursement is submitted to DOE prior to the 15th of the month so that the money can be received the same month that the request is made, and only one month after the expenses have been incurred. Some months, this request would need to be made prior to the Board meeting. A request was made to allow the submission of the bill to DOE prior to the Board approval. Mr. Moorhead made a motion to approve the submission of the reimbursement request to be sent to DOE with Board approval at the next Board meeting if the meeting is after the 15th of the month. Mr. Blake seconded the motion. Motion carried.

Other items presented by Ms. Corning included:

1. Retirement letters were received from Steve Wagner, and Jean Porter. A letter of resignation was received from Ron Zukauskis. A motion was made by Dr. Roberts to approve the retirements and resignation. Dr. Mehrle seconded the motion, Motion carried.
2. The lease for the office space from Sunman-Dearborn was presented at the same costs as last year, \$53,369.00. A motion was made by Mr. Moorhead to approve the continuing of the lease with Sunman-Dearborn. Mr. Ketcham seconded the motion. Motion carried.
3. Lawrenceburg has requested that a mild disabilities teacher be hired and funded by ROD due to moving a severe disabilities teacher to another building in that corporation. The request failed due to lack of a motion.
4. NEOLA policies - there was a question about the FMLA policy. The policy should read that "will require the use of sick days." A motion was made by Dr. Mehrle to approve the policy revisions as presented. Dr. Roberts seconded the motion. Motion carried.
5. After meeting with several schools, it is evident that there needs to be some work done on 504. The 504 plan will be revised along with better detailed instructions. A meeting will be held to discuss 504 with local administrators. Also, teachers need more strategies for RTI. A recommendation for an RTI committee was made to develop a group of interventions to address student needs. The committee would present its recommendations to the Board for approval. There should be a couple of representatives from each corporation on the committee. It was recommended that the committee be broken into two or three levels, elementary, middle and high school.
6. Non-public schools - it is necessary to spend the federal money generated at the schools where those students attend. This will need to be addressed with the staff that we have serving in those schools.
7. Orton-Gillingham training - the training is scheduled for September 15-19. A request has been made to have a refresher course for those already trained.
8. Maintenance of Effort - these forms will be sent to you when they are received from DOE. It is important to remember that you are to only include school age children, not preschool.
9. Administrative training - meetings will be held on July 21 and July 22 from 8:15 - 3:00 each day.

10. 504 training - this will be for school 504 coordinators and will be held on August 21, from 9:00 - 2:30.
11. The ROD office will be closed June 23-27 for cleaning.
12. A thank you to Steve Patz, who is retiring, for his service to the ROD board.

There were no public comments.

The next meeting will be held Friday, July 18th. The treasurers/business managers will be invited to the August 19th board meeting to further discuss items that have come out of local corporation audits.

A motion was made by Dr. Roberts to adjourn the meeting. Dr. Phillippe seconded the motion. Meeting adjourned at 10:40 a.m.