



Ripley-Ohio-Dearborn Special Education Cooperative

Batesville
Rising Sun

Jac-Cen-Del
South Dearborn

Lawrenceburg
South Ripley

Milan
Sunman Dearborn

Application For Employment

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to submit to a comprehensive background check.

The Ripley-Ohio-Dearborn Special Education Cooperative provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics

Personal Information

Name

Address		City	State	Zip
Phone Number	Cell Number	Email Address		

Do you have a driver's license and are you able to utilize your personal vehicle for transportation between schools?

Yes No

Position

Position You Are Applying For	Available Start Date
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Employment Desired

Full Time Part Time Seasonal/Temporary

Education

School Name	Location	Years Attended	Major	Degree Received

Licensure/ Certification

Current Professional Licensure(s)

Expiration Date(s)

Employment History

Employer (1)	Job Title		Dates Employed
Work Phone	Duties		
Address	City	State	Zip
Employer (2)	Job Title		Dates Employed
Work Phone	Duties		
Address	City	State	Zip
Employer (3)	Job Title		Dates Employed
Work Phone	Duties		
Address	City	State	Zip
Employer (4)	Job Title		Dates Employed
Work Phone	Duties		
Address	City	State	Zip
Employer (5)	Job Title		Dates Employed
Work Phone	Duties		
Address	City	State	Zip

References

Name	Occupation	Relationship	Telephone Number

Optional Information

Any other information you would like us to know about you when considering your application

Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Name (Please Print)	Signature
Date	

AUTHORIZATION AND RELEASE

(1) Are you presently being investigated or are you under a procedure to consider your discharge for misconduct by your present employer and have you offered a resignation to your previous employer?

_____ Yes _____ No

(2) Have you ever been reprimanded, disciplined, discharged, or asked to resign from a prior position?

_____ Yes _____ No

(3) Have you ever resigned from a prior position without being asked, but under circumstances involving your employer's investigation of your sexual contact with another person, of mishandling funds, or of criminal conduct resulting in a conviction or criminal penalty? _____ Yes _____ No

(4) Have you ever pleaded guilty or "no contest" to, or been convicted of any crime of moral turpitude? (Moral turpitude is an act of baseness, vileness, or depravity in the private and social duties which a person owes another member of society in general and which are contrary to the accepted rule of right and duty between person, including, but not limited to: theft, attempted theft, murder, rape, swindling and indecency with a minor.) _____ Yes _____ No

(5) Have you ever been convicted of a crime, other than a minor traffic offense, or ever entered a plea of guilty or a plea of "no contest", or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation, for any crime other than a minor traffic offense? _____ Yes _____ No

If you answered yes to any of the previous questions, please explain, in detail, (including the date of the charge, the court action, the offense in question, and the address of the court involved) on a separate sheet and attach to this application.

Conviction of a crime is not an automatic bar of employment. The Ripley-Ohio-Dearborn Special Education Cooperative will consider the nature of the offense, the date of the offense, and the relationship between the offense and the position for which you are applying. Any false or misleading information in the application, or any omissions of information, shall be sufficient grounds to refuse to employ, or having been employed, shall be immediate cause for dismissal.

My signature below constitutes authorization to check my employment history, including without limitation, evaluations, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any private or public employer or any state, local or federal agency. I further authorize those persons, agencies or entities that Ripley-Ohio-Dearborn Special Education Cooperative contacts in connection with my employment application to fully provide Ripley-Ohio-Dearborn Special Education Cooperative any information on the matters set forth above. I expressly waive in connection with any request for a provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against Ripley-Ohio-Dearborn Special Education Cooperative its agents and officials or against any provider of such information.

Applicant's signature

Date

Applicant's printed name

EQUAL OPPORTUNITY EMPLOYER

NO PERSON SHALL ON THE BASIS OF AGE, RACE, COLOR, RELIGION, SEX, HANDICAPPING CONDITION, OR NATIONAL ORIGIN, INCLUDING LIMITED ENGLISH PROFICIENCY, BE EXCLUDED FROM PARTICIPATION IN, DENIED THE BENEFITS OF, OR BE SUBJECTED TO DISCRIMINATION IN EMPLOYMENT, OR RECRUITMENT, CONSIDERATION, OR SELECTION. INFORMATION REQUESTED IS USED ONLY TO DETERMINE THE APPLICANT'S ABILITY TO MEET JOB CRITERIA AND PERFORM SATISFACTORILY.